

**Inglis House Implementation Plan for Reopening
In Accordance with the Pennsylvania Department of Health's
Interim Guidance for Skilled Nursing Facilities During COVID-19**

FACILITY INFORMATION	
1.FACILITY NAME Inglis House	
2.STREET ADDRESS 2600 Belmont Ave	
3.CITY Philadelphia	4.ZIP CODE 19131
5.NAME OF FACILITY CONTACT PERSON Justin Klotz, NHA – Administrator	6.PHONE NUMBER OF CONTACT PERSON 215-878-5600

DATE AND STEP OF REOPENING
7.DATE THE FACILITY WILL ENTER REOPENING Step 1 - July 22, 2020 Step 2 – August 10, 2020 – pending absence of any new facility onset of COVID-19 cases Step 3 – August 19, 2020 – pending absence of any new facility onset of COVID-19 cases
8.SELECT THE STEP AT WHICH THE FACILITY WILL ENTER REOPENING – EITHER STEP 1 OR STEP 2 (CHECK ONLY ONE) <input type="checkbox"/> Step 1 <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the June 8, 2020, Order of the Secretary of Health)</i> <input checked="" type="checkbox"/> Step 2 <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the June 8, 2020, Order of the Secretary of Health)</i> AND <i>Have the absence of any new facility onset of COVID-19 cases for 14 consecutive days since baseline COVID-19 testing</i> August 5, 2020
9.HAS THE FACILITY EXPERIENCED A SIGNIFICANT COVID-19 OUTBREAK? (IF NO, SKIP TO #11) Yes
10.DATE THE FACILITY WAS SURVEYED BY THE DEPARTMENT OF HEALTH TO ENSURE THE FACILITY IS ADEQUATELY PREVENTING TRANSMISSION OF COVID-19 June 18, 2020

STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

To ensure the facility has taken appropriate measures to protect residents and staff, descriptions of those strategies are required in this section (prerequisites to reopening).

11. DATE RANGE FOR THE BASELINE UNIVERSAL TEST ADMINISTERED TO STAFF AND RESIDENTS (BETWEEN MAY 24, 2020 AND JULY 24, 2020) IN ACCORDANCE WITH THE [JUNE 8, 2020, ORDER OF THE SECRETARY OF HEALTH](#)

July 6, 2020 to July 8, 2020

12. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 AND TO DO SO WITH 24 HOURS

Testing is available onsite and is collected by facility staff. Aculab is contracted to collect samples and provide results.

13. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK

Inglis House has contract with AFC Urgent Care to perform testing onsite for staff.

14. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL STAFF, INCLUDING ASYMPTOMATIC STAFF

Inglis House conducted universal testing for all staff from July 6th – July 8th. All new staff beginning after this date will be tested prior to beginning work at the facility. If universal testing is required for a portion or all of Inglis House, AFC Urgent Care is contracted to provide testing onsite.

15. DESCRIBE THE PROCEDURE FOR ADDRESSING NEEDED TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS

All non-essential staff and volunteers who work three (3) or more days a week in the facility will be tested prior to working with residents.

16. DESCRIBE THE PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED

Residents who decline or are unable to be tested are treated as if they have potentially been exposed, placed on precautions and monitored for 14 days from the universal testing date. If they remain asymptomatic after 14 days, they are considered clear and removed from isolation precautions. All Inglis staff who work three (3) or more days a week in Inglis House are required to be tested.

17. DESCRIBE THE PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH [PA-HAN-509](#) PURSUANT TO SECITON 1 OF THE *INTERIM GUIDANCE FOR SKILLED NURSING FACILITIES DURING COVID-19*.

Inglis House has reserved rooms on the 2 South neighborhood to allow for cohorting residents diagnosed with COVID-19. In the event of an outbreak staff will be designated to work in the area requiring enhanced isolation precautions and PPE will be placed required. In the event that the number of residents with COVID-19 exceeds the number of designated isolation rooms, the facility will implement isolation precautions per policy and PA-HAN-509, designating neighborhoods as “green”, “yellow” and “red” according to our COVID-19 infection control policies.

18. DESCRIBE THE CURRENT CACHE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND THE PLAN TO ENSURE AN ADEQUATE SUPPLY OF PPE FOR STAFF (BASED ON THE TYPE OF CARE EXPECTED TO BE PROVIDED)

Inglis house has a sufficient supply of PPE to meet our current needs and reserve supply to prepare us in the event of a future outbreak. The facility has implemented policies and educated staff on proper PPE use to reduce waste. We coordinate with the Department of Health and Southeast Regional Healthcare Coalition (emergency preparedness) in the event that supply chains are disrupted.

STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

19. DESCRIBE THE CURRENT STAFFING STATUS AND THE PLAN TO ENSURE NO STAFFING SHORTAGES

Inglis House has historically had a significantly higher nursing staff to resident ratio than the state requirement and industry average. The facility is able to continue to provide quality care to the residents even with considerable staff out of the facility. We have contracts with five (5) nursing staffing agencies to provide temporary coverage if necessary. The facility also has a staffing plan detailing how administrative nursing staff and ancillary staff may be used in the event of significant nursing shortages.

20. DESCRIBE THE PLAN TO HALT ALL REOPENING FACILITIES IF THE COUNTY IN WHICH THE FACILITY IS LOCATED IS REVERTED TO A RED PHASE OF THE GOVERNOR'S REOPENING PLAN

Inglis House continues to monitor updates from the Governor's office and will implement facility protocols as appropriate when new guidance is given.

SCREENING PROTOCOLS

21. RESIDENTS

Residents' vital signs pertaining to COVID-19, including temperature and pulse oxygen, are taken and monitored daily in the facility's Electronic Medical Record which is reviewed by nursing staff and physicians daily. Residents who exhibit potential symptoms of COVID-19 are tested and treated as appropriate.

22. STAFF

Staff enter the building at the Main Entrance on Belmont Avenue and are screened upon entry by having their temperature taken and completing a screening questionnaire with questions taken from CDC and Department of Health guidelines. Staff who have an above normal temperature or respond to screening questions are referred to Occupational Health for next steps and potential follow-up with their PCP.

23. HEALTHCARE PERSONNEL, NON ESSENTIAL PERSONNEL, VISITORS AND VOLUNTEERS

All visitors of Inglis House enter the building through the Main Entrance on Belmont Avenue and are screened upon entry by having their temperature taken and completing a screening questionnaire with questions taken from CDC and Department of Health guidelines. Anyone who has an above normal temperature or is identified as being potentially exposed to COVID by the screening tool will not be allowed to enter the facility until they speak with a nurse manager.

COMMUNAL DINING FOR RESIDENTS UNEXPOSED TO COVID-19

Communal dining is the same for all steps of reopening so there is no need to differentiate among the three steps.

24. DESCRIBE COMMUNAL DINING MEAL SCHEDULE, INCLUDING STAGGERED HOURS (IF ANY)

Neighborhood Life Leaders and Homemakers will develop scheduled dining shifts for each Solarium to ensure that residents who wish to eat there may do so safely.

25. DESCRIBE ARRANGEMENT OF TABLES AND CHAIRS TO ALLOW FOR SOCIAL DISTANCING

Residents will have designated seating to ensure proper social distancing (6 feet). No more than one (1) resident who requires assistance with feeding may be seated at a table.

COMMUNAL DINING FOR RESIDENTS UNEXPOSED TO COVID-19

26.DESCRIBE INFECTION CONTROL MEASURES, INCLUDING USE OF PPE BY STAFF

Staff feeding multiple residents will wash their hands or use hand sanitizer between serving each resident. Staff will be provided gowns and face shields when serving residents who are at higher risk of choking, given the risk to cough while choking.

ACTIVITIES AND OUTINGS

27.DESCRIBE ACTIVITIES PLANNED FOR STEP 1 (FIVE OR LESS RESIDENTS UNEXPOSED TO COVID-19)

In Step 1 of the reopening, activities will be limited to five (5) or less residents who have not been exposed to COVID-19. Residents will be required to wear facemasks as tolerated, perform hand hygiene, and observe proper social distancing. All items used during activities will be cleaned per facility protocols following each activity.

28.DESCRIBE ACTIVITIES PLANNED FOR STEP 2 (TEN OR LESS RESIDENT UNEXPOSED TO COVID-19)

In Step 2 of the reopening, activities will be limited to ten (10) or less residents who have not been exposed to COVID-19. Residents will be required to wear facemasks as tolerated, perform hand hygiene, and observe proper social distancing. All items used during activities will be cleaned per facility protocols following each activity.

29.DESCRIBE ACTIVITIES PLANNED FOR STEP 3

In Step 3 of the reopening activities may be conducted for all residents who have not been exposed to COVID-19. Residents will be required to wear facemasks as tolerated, perform hand hygiene, and observe proper social distancing. All items used during activities will be cleaned per facility protocols following each activity.

30.DESCRIBE OUTINGS PLANNED FOR STEP 3

Residents who have not been exposed to COVID-19 may leave the facility for therapeutic leave and recreational activities at Step 3. Outings will be limited to the number of people who are able to observe proper social distancing, hand hygiene needs to be done, and facemasks need to be worn as tolerated.

NON-ESSENTIAL PERSONNEL

In Step 2, non-essential personnel deemed necessary by the facility are allowed (in addition to those already permitted in Section 4 of *Interim Guidance for Skilled Nursing Facilities During COVID-19*). In Step 3, all non-essential personnel are allowed. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for non-essential personnel.

31.DESCRIBE THE LIMITED NUMBER AND TYPES OF NON-ESSENTIAL PERSONNEL THAT HAVE BEEN DETERMINED NECESSARY AT STEP 2

Non-essential personnel that have been determined necessary at Step 2 include vendors, students, interns and clergy.

32.DESCRIBE HOW SOCIAL DISTANCING, HAND HYGIENE, AND UNIVERSAL MASKING WILL BE ENSURED FOR NON-ESSENTIAL PERSONNEL AT STEPS 2 AND 3

All non-essential personnel will be screened upon entry to the facility per facility policies. Masks will be provided to those who do not have them, hand hygiene and social distancing is explained by staff collecting the screening tool.

NON-ESSENTIAL PERSONNEL

33.DESCRIBE MEASURES PLANNED TO ENSURE NON-ESSENTIAL PERSONNEL DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Residents who are suspected of being exposed to COVID-19 or positive are placed on isolation precautions and no non-essential personnel may come in contact with them.

VISITATION PLAN

Outdoor visitation will begin on August 10 and visitation in Founders Hall will begin on August 19. (In the event of bad weather Founders Hall will be available before August 19) Visitation is allowed for all residents who are not under isolation precautions for COVID-19.

34.DESCRIBE THE SCHEDULE OF VISITATION HOURS AND THE LENGTH OF EACH VISIT

For each day of the week, one neighborhood will be scheduled for visitors. Three (3) to six (6) residents will be scheduled to allow visitors for fifty (50) minute blocks, from 9am to 8pm. The day of the week that each neighborhood is scheduled will change weekly to allow for schedule conflicts.

35.DESCRIBE HOW SCHEDULING VISITORS WILL OCCUR

Residents or family members may contact their Neighborhood Life Leader to schedule visits and a calendar will be kept by administration and provided to security. The neighborhood will have a schedule to ensure that residents are up and ready to meet their visitors.

36.DESCRIBE HOW VISITATION AREA(S) WILL BE SANITIZED BETWEEN EACH VISIT

Environmental Services staff will sanitize the visitation area in the 10 minute gap between scheduled visits.

37.WHAT IS THE ALLOWABLE NUMBER OF VISITORS PER RESIDENT BASED ON THE CAPABILITY TO MAINTAIN SOCIAL DISTANCING AND INFECTION CONTROL?

Two (2) visitors will be allowed to visit with each resident at a time. If there are additional members in the party they may wait in the lobby and take turns during their 50-minute scheduled block of visitation time.

38.DESCRIBE THE ORDER IN WHICH SCHEDULED VISITS WILL BE PRIORITIZED

Scheduled visits will be prioritized in a first come, first served basis. There are sufficient time slots available each day to ensure that every resident on a neighborhood will have an opportunity to meet visitors.

STEP 2

39.DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 2 (CONSIDERING SUCH SAFETY FACTORS AS EXPOSURE TO OUTDOOR WEATHER AND TRANSPORTING RESIDENT TO VISITOR LOCATION)

The courtyard is the designated meeting space for Step 2. If a resident is unable to leave their room they may receive two (2) visitors at a time.

40.DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 2 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE

Tents will be set up in the courtyard to provide protection from the sun, and family and visitors may access the courtyard through the Founders Hall entrance.

41.DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS

VISITATION PLAN	
	<p>Visitors and residents will be asked to observe six-foot distance while meeting.</p> <p>42.DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED IN THE EVENT OF EXCESSIVELY SEVERE WEATHER TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE</p> <p>Founders’ Hall, Inglis large gathering space that is centrally located, will be available for visits in the event of severe weather. It is accessible from the front lobby and has direct outdoor access if needed.</p>
	<p>43.DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS</p> <p>Visitors and residents will be instructed to observe proper social distancing. Areas will be marked in Founders’ Hall to ensure each resident is able to meet with their visitors while observing social distancing and allowing for privacy.</p>
STEP 3	<p>44.DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 3 (CONSIDERING SUCH SAFETY FACTORS AS TRANSPORTING RESIDENT TO VISITOR LOCATION)</p> <p>All residents will be able to receive visitors outdoors or in Founders Hall at Step 3. Residents who are unable to leave their room may receive two (2) visitors at a time, after they observe hand hygiene, complete the screening questionnaire and wear a facemask.</p>
	<p>45.WILL OUTDOOR VISITATION BE UTILIZED AT STEP 3? IF NO, SKIP TO QUESTION #52</p> <p>Both Founders’ Hall and the courtyard will be available for visitors at Step 3.</p>
	<p>46.DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 3 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER “SAME”)</p> <p>Same</p>
	<p>47.DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS (IF THE SAME AS STEP 2, ENTER “SAME”)</p> <p>Residents and visitors will be instructed to observe proper social distancing. Areas will be marked in Founders’ Hall ensuring proper social distancing.</p>
	<p>48.DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER “SAME”)</p> <p>Same</p>

VOLUNTEERS	
<p>In Step 2, volunteers are allowed only for the purpose of assisting and transporting resident for outdoor visitation and may only conduct volunteer duties with residents unexposed to COVID-19. In Step 3, all volunteer duties may be conducted, but only with residents unexposed to COVID-19. Screening, social distancing, and additional precautions including hand hygiene and universal masking are required for volunteers.</p>	
<p>49.DESCRIBE INFECTION CONTROL PRECAUTIONS ESTABLISHED FOR VOLUNTEERS, INCLUDING MEASURES PLANNED TO ENSURE VOLUNTEERS DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19</p> <p>Residents who have been exposed to COVID-19 are placed on isolation precautions which includes being moved to the designated cohort area and signage instructing visitors to report to the nurses station prior to entering on their door. Visitors will be educated on isolation precaution measures.</p>	
<p>50.DESCRIBE THE DUTIES TO BE PERFORMED BY VOLUNTEERS DURING STEP 2</p> <p>Volunteers may assist in outdoor activities that do not involve resident contact during Step 2.</p>	

ATTESTATION

The Nursing Home Administrator (NHA) is responsible for the accuracy of the Implementation Plan and the facility's adherence to it. Upon completion of blocks 1-57, the Implementation Plan should be printed and the signature and date affixed by the NHA in block 58.

51.NAME OF NURSING HOME ADMINISTRATOR

Justin Klotz

52.ATTESTATION

I attest that the information provided in this Implementation Plan is an accurate representation of the facts and that this facility will adhere to the Implementation Plan as written. I further attest that the county in which this facility is located is in a Yellow or Green phase per the Governor's Reopening Plan. This Implementation Plan will be posted on our website (if one exists) or made available to all residents, families, advocates such as the Ombudsman and the Department upon request. This facility will progress to the next step of reopening only when the criteria is met as described in the *Interim Guidance for Skilled Nursing Facilities During COVID-19*. If at any point during reopening the facility fails to meet the criteria for reopening, I will ensure the facility ceases reopening immediately. Further, if at any point during reopening this facility is operating under a contingency staffing plan, I will ensure the facility ceases reopening immediately.

SIGNATURE OF NURSING HOME ADMINISTRATOR

DATE